

**BASIN IRRIGATION AND DRAINAGE AUTHORITY  
(BIDA)**

Meeting Held on April 11, 2023

Trustees of the Basin Irrigation and Drainage Authority met in person in the office in Kirkville, California, at 9:00 a.m. on **April 11, 2023**

Trustees Present: Bill Henle, Mark Richter, Frank Alonso, Anthony Van Ruiten, Jon Munger(zoom)

Trustee Absent:

Also, Present: Jon Scott, Operations Manager, Heather Munoz, Operations Assistant, Dominique Vaughn, Accounting Office Manager, Finance Manager, Melissa Patterson

The meeting was called to order at 9:04 a.m. by Trustee Bill Henle,

A copy of the written notice of the meeting was posted and was emailed to each Trustee on **April 7, 2023**, and incorporated in these minutes.

Approval of Agenda and Meeting Minutes

**On MOTION of Trustee Van Ruiten, seconded by Trustee Alonso and unanimously carried, the agenda for the meeting and the meeting minutes from February 14, 2023, were approved.**

Trustee Henle filled the board in on the excited things GM Cornwell was doing the last few days. He's been with John Watts, Senior Legislative Counsel for the office of Senator Dianne Feinstein, showing him around Karnak, Tisdale, the projects in Redding (Market Street Gravel, Salt creek and Keswick), they are ending the day with a tour at Shasta Dam. John has never been to the area, he's very amazed at what is being done.

**PUBLIC COMMENT:**

None

**OPERATIONS MANAGER REPORT: Manager Scott**

**LABOR REPORT-** We are still seeking an equipment operator, a pumper, and relief ditchtender. Right now, we have 27 on staff, this includes one part-time, and one temporary, we have six employees close to retirement. We feel we need to start looking at hours due to the new labor laws. Before our ditchtenders would work 7 days a week all irrigation season, we can't do this now. We have received a few responses from the equipment operator position, but they are asking for more compensation than we provide, we haven't received any response for the relief ditchtender.

**EQUIPMENT-** We have some older equipment, D6 dozer we never use, we have the new D5 we use. We have two 4020 tractors that are just too old to use them for what we need. There is no

use in keeping them around. All of our other equipment is great. The smaller excavator is great, we can move it around with the 10-wheeler and not have to use a low bed.

SRSC PROJECT- Next week OM Scott and 2 BIDA employees will be going to Keswick to push 60 loads of rock into the river. OM Scott will be going back and forth to Redding to oversee the project. Its all rented equipment and fully reimbursed.

We had our Levee inspection last week. Our levee inspector was very impressed and happy with what he found, in comparison to past year and other districts. The sheep are doing really well on the levee, and that in large part to the herder.

Trustee Richter wanted to thank OM Scott and the employees that helped with the spaghetti fundraiser for the school.

**FINANCE MANAGER REPORT: Manager Patterson**

FINANCIAL REVIEW- Manager Patterson presented the financial review to the board. She answered the board members' questions. The board ratified the check register for February and March. The board discussed paying off the grader since the funds are there to do so.

MID YEAR REVIEW- Manager Patterson presented to the board her mid-year financial review. The board discussed her projections, and they all agreed with what she presented.

**On MOTION of Trustee Richter, seconded by Trustee Alonso and unanimously carried, the approval to move forward with Manager Patterson projected mid-year budget, was approved.**

FINANCIAL AUDIT UPDATE- Nelson & Assoc. focused on SMWC audit first due to water sales. GM Cornwell, and Manager Patterson have reviewed the audit notes and sent comments back. They are hoping to have it done by early May, if it's not done in early May then it will be June when we get the review. SMWC audit didn't have any major adjustments, so we aren't anticipating anything major from BIDA or RD. Nelson and Assoc. have been great to work with. They have been easy to talk to with emails and phone calls.

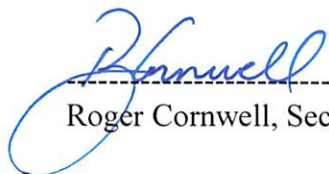
**NEXT MEETING DATE:** The next meeting will be held on Tuesday May 9<sup>th</sup> at 9AM

**OTHER MATTERS:**

BIDA LOGO- Our current logo has a lot going on. When its put on a business card its very hard to see what is all in the logo. We have presented to the logo two concepts. The board had a discussion. They seem to like concept 1 but would like to see it with more vibrant colors, and different fonts.

**ADJOURN:**

There being no further business to come before the Board of Trustees, the meeting was adjourned at 10:16 AM

  
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Roger Cornwell, Secretary