

**BASIN IRRIGATION AND DRAINAGE AUTHORITY
(BIDA)**

Meeting Held on July 11, 2023

Trustees of the Basin Irrigation and Drainage Authority met in person in the office in Kirkville, California, at 9:00 a.m. on **July 11, 2023**

Trustees Present: Bill Henle, Mark Richter, Jon Munger, Anthony Van Ruiten

Trustee Absent: Frank Alonso

Also, Present: Roger Cornwell, General Manager Jon Scott, Operations Manager, Heather Munoz, Operations Assistant, Melissa Patterson Finance Manager, Tish, Audit Manager (Nelson & Associates)

The meeting was called to order at 9:00 a.m. by Trustee Bill Henle,

A copy of the written notice of the meeting was posted and was emailed to each Trustee on **July 7, 2023**, and incorporated in these minutes.

Approval of Agenda

On MOTION of Trustee Munger and seconded by Trustee Richter and unanimously approved the agenda for the July 11, 2023, meeting, was approved.

Approval of June 13th meeting minutes

On MOTION of Trustee Richter and seconded by Trustee Munger and unanimously approved the meeting minutes of the June 13th meeting, were approved.

PUBLIC COMMENT:

None

NELSON AND ASSOCIATES- YEAR END AUDIT OVERVIEW-

Tish the Audit Manager from Nelson and Associates gave the board an overview of the year end audit for BIDA. She reported to the Board that it was a clean audit. She answered board member questions.

GENERAL MANAGER REPORT- ROGER CORNWELL

PROJECT UPDATE- KARNAK We received good news last week, SHIPO will issue us a permit. SHIPO was worried about us disturbing the levee and finding artifacts. We let SHIPO know we are only moving a little dirt not getting into the levee at all. With us getting this permit from SHIPO the grant can make progress at Little Rock. A trip to D.C. is planned for October. During this time the Farm Bill will be voted on. If this bill gets passed it will have us 9

months to a year. We also got the budget amendment approved, we will be reimbursed for funds such as social justice and environmental justice.

TISDALE- The Tisdale project is moving forward. We are working closely with David's Engineering. Currently we are waiting on the Bureau for a grant officer. We are waiting for NEPA to tell us if we need a permit to work inside our own building. You won't think we would need a permit for this. We have ordered the mag meters, which will give us the correct flow of the water we are pumping from the river. We won't have to use pump curves any longer. We are also putting a VFD on one pump to see how it works. We can always add more for the other pumps. Mag meters won't be here until September or October, we waited to order them because we knew we weren't going to put them in now and interrupt pumping season. We have a December time frame for the mag meters being installed so next spring we will know exactly what we are pumping.

BOHANNON DAM- Its still in the works, we are waiting on CDFW take permit for Giant Gardner Snake. We might have the permit in august. When we first stated this project Bureau gave us a CAT X and they said all well you are still getting a CAT X. We are staying in contact with the contractors Syblon and Reid. We are hoping for an October 1 start date. We have 90% of the parts and equipment here on site.

BUREAU OF RECLAAMATION PUMP LOWERING PROGRAM- There has been a \$3 million ask submitted to the bureau for scope of work for rules and regulations. The Bureau answered back with questions, the questions have been answered and sent back. Once this is done, the pumps will be looked at to see what is eligible. The entire project could be between \$30 to \$60 million. We are hoping to hear back before September, this is when the government accounting program closes, and we won't hear anything until its opened again.

FEMA- We have everything turned in and are working on submittals now. We are looking to get reimbursed for the labor, utilities, and damage that occurred during the storms last winter.

FSRP- This is the governmental program that gives us gravel to be put on the levee roads. First, we were granted 6 miles of gravel. We were just told there could be 3 more miles available. We are hoping to be approved for this. This program pays for 90% of the cost, RD would pay the other 10%.

FMAP- This program is another government program that reimburses us for all our improvements on the levees, such as labor cost, and equipment rentals. We are looking at \$590,000 this calendar year.

OPERATIONS MANAGER REPORT: JON SCOTT

LABOR- Everything is going well; the field staff is doing good. We are on gravity now at Karnak. Before we were pumping due to the work going on at Karnak, this takes 2 to 3 staff members to pump. We are spraying, burning, and mowing. We are looking at things to prepare for the budget. We have 21 full-time field employees. Of that 21, 6 are pumpers. So that leaves 15 field employees. We have gotten very good feedback from our customers, the growers and board members.

FINANCE MANAGER REPORT: MELISSA PATTERSON

FINANCIAL REVIEW- Manager Patterson presented the financial review to the board. She answered board member questions. The June 2023 check register was ratified by the board.

BANK UPDATE- At the June board meetings RD 1500 and SMWC choose to move all our banking accounts to River City. BIDA board said they would follow suit with the other board votes.

On MOTION of Trustee Van Ruiten and seconded by Trustee Richter and unanimously approved the accounts being moved to River City bank was approved.

The board discussed who will be the signers for the bank accounts.

STAFFING- We have hired a new executive assistant; her name is Venus she will be starting on July 18. She will be cross training, scanning, basic accounting, grant paperwork, and support GM Roger. She has a background in office work.

NEXT MEETING DATE: GM Cornwell doesn't see it necessary to have a meeting in August. The next meeting will take place on September 12 at 9am.

OTHER MATTERS: We are going to hold more H2O tech training again, we will start them sooner, and put on more classes.

We should have one more meeting with Larry Mandleberg to go over the mission statement, we were told to go out and get feedback. GM Cornwell hasn't received any. The staff has been working on processes and procedures, and will be putting together a manual so if someone is gone someone else can set in and complete the task. We have also worked on values. We have 5 right now.

GM Cornwell received a call from Robo Bank about our line of credit. She said since we aren't using the line of credit, they are going to drop us as a customer. They expected us to have more business for them.

ADJOURN:

There being no further business to come before the Board of Trustees, the meeting was adjourned at 10:06 AM



Roger Cornwell, Secretary